

Third Semester Review Checklist

During the third semester, each student holds a third semester review meeting with the Progress Review Committee. The purpose of the meeting is to reach an agreement between the student and the committee about the character and status of the student's program. This meeting also serves as a formal evaluation of the student's performance and prospects and includes a presentation of a research paper prepared by the student.

Before the Progress Review Meeting

Develop a Progress Review Statement - statement needs to include:

- ☐ professional information
- ☐ educational information
- ☐ course work completed
- ☐ course work planned major field
- ☐ course work planned minor field
- ☐ course work planned basic and advanced tool skills
- ☐ tentative dates for: qualifying exam
- ☐ discussion of a proposed dissertation topic

In the Progress Review Meeting

Committee members review:

- ☐ record of past and planned courses
- ☐ dissertation topic
- ☐ quality of research paper and presentation
- ☐ determine proposed program courses prepare student for qualifying exam and dissertation

Committee Chair signature

Student signature